



## Facility Rentals at Riverbend

### Facility and services:

Rentals include use of:

- Public area in the Snider Barn
- Outdoor amphitheater with seating for approximately 75 adults
- Covered pavilion with picnic tables and composting toilet
- Stone story circle and fire pit (see Rates below)\*
- Access to trails, ponds, stream, and additional picnic areas
- The main room capacity in the barn is approximately 75 people standing and 48 seated. The capacity increases comfortably to 125 if the outdoor patio and deck areas are utilized.
- The parking lot holds a maximum of 35 cars. However, accommodations can be made through a private valet service to significantly increase the number of cars accommodated.
- Your rental includes access to 48 chairs, four 6-foot long rectangular tables, ten 5-foot long rectangular tables, and 3 high top tables (additional folding tables are available upon request).
- A projection wall is available for slideshow/Power Point presentations.
- A Riverbend staff member is required to be onsite for all rentals to assist with any facility issues

### Rates:

- Rates are \$200 per hour for private and corporate functions.
- Rates are \$100 per hour for non-profit groups on weekdays and \$150 an hour on weekends.
- One Riverbend staff member is included in the rate. If guests exceed 50, there will be an additional charge of \$30/hr. for a second staff member.
- All rentals have a 3 hour minimum.
- If a fire is desired in the fire pit, there will be an additional charge of \$30/hr.

### Policies:

- Reservations require a deposit of 50% of the total rental cost and a separate security deposit of \$400 must accompany the signed contract.
- Client, or the Client's caterer, is required to demonstrate proof of general liability and property damage insurance covering the event. In addition, if alcoholic beverages are served, the Client or the Client's caterer must demonstrate proof of liquor liability insurance to cover the event. Riverbend must be named as an additional insured. (Please see contract for additional details).
- The renter is responsible for set-up and clean-up of the event. An hour before and after the event should be included when determining the length of the rental to allow for set-up and clean-up.
- Small/medium tents are allowed on level surfaces. No large trucks permitted through the gates. If supplies need to be taken up to barn and/or pavilion area, we can arrange for staff to assist with gator transport. (extra fee)
- For more information, please contact Pam MacCormick [pmaccormick@rivebendeec.org](mailto:pmaccormick@rivebendeec.org) or call 610-527-5234 x 113.
- Learn more at <https://riverbendeec.org/what-we-do/programs/facility-rentals>